**Multi-Agency Case File Audit (MACFA) - Audit 2021**

The MACFA is one of a range of mechanisms the City and Hackney Safeguarding Adults Board (CHSAB) seeks assurance that the outcomes and recommendations of the various Safeguarding Adults Reviews commissioned by the Board are working in practice.

The theme of this year’s multi agency audit is **self-neglect** **and safeguarding**. This has been a theme in a number of local Safeguarding Adults Reviews, is increasing as a local safeguarding concern, and is particularly relevant due to Covid.

The CHSAB recognises that the audit represents a small section of the work undertaken by agencies across City and Hackney. However, the process allows for a cross-agency approach to understand roles and responsibilities, identify good practice and areas for support and training.

The audit relates to agencies and professionals that jointly work on a case, often having areas of cross-over, with each holding their own contemporaneous notes. In view of this, the audit tool seeks to focus on this **inter-agency work**.

However, we recognise that some services do not easily fit into the normal audit process used by the Board. To support engagement in the process, the Board has created an audit tool that will be used by these agencies. We are asking that these agencies fill in a form for each case file that their organisation was involved in.

This audit therefore centres on five more generic questions that focus on the role your agency has care:

1. During your engagement with the individual did you see anything that made you concerned that the person may need safeguarding support?
2. At what point were you made aware of the case being the subject of an adult safeguarding concern, if indeed you were?
3. Did your involvement change on the basis of this being a safeguarding concern?
4. How did your organisation contribute to the multi-agency approach?
5. Do you feel that agencies worked well together, including yourself, to achieve a positive outcome?

**Audit Tool**

| **Organisation:** |  |
| --- | --- |
| **Service user initials:**  |  | **Dates seen by organisation:** |  |
| **Professional involved in care:** |  |
| 1. **During your engagement with the individual did you see anything that made you concerned that the person may need safeguarding support?**
 |
|  |
| 1. **At what point were you made aware of the case being the subject of an adult safeguarding concern, if indeed you were?**
 |
|  |
| 1. **Did your engagement change on the basis of this being a safeguarding concern?**
 |
|   |
| 1. **How did your organisation contribute to the multi-agency approach?**
 |
|  |
| 1. **Do you feel that the agencies worked well together, including yourself, to achieve a positive outcome?**

 |
|  |
| 1. **If you have any further comments regarding the case, please provide these below.**
 |
|  |

Please email this document to:

*chsab@hackney.gov.uk*by 17 December 2021

For any queries please contact the Raynor Griffiths on raynor.griffiths@hackney.gov.uk